



**Bookmobile Request for Service Form**

(Please Print)

Name \_\_\_\_\_  
*Last First Middle*

Address \_\_\_\_\_  
*Number and Street City Zip Code*

Phone Numbers \_\_\_\_\_  
*Home Cell*

E-mail Address \_\_\_\_\_

Organization Name \_\_\_\_\_

Name of Person in Charge \_\_\_\_\_ Date of Single Event \_\_\_\_\_

If this request is for a routinely scheduled stop please:

Circle the preferred day(s) for Bookmobile visit:      Tue    Wed    Thurs    Fri    Sat

Circle the preferred hour(s) for Bookmobile visit:    10-11 AM    12-1 PM    2-3 PM    4-5PM

*Please circle:* Parking space for a 25-foot bus? Y/N

*Please circle:* Restrooms available and open for staff? Y/N

Estimated number of individuals who will be served at this location:

Children \_\_\_\_\_ Teens \_\_\_\_\_ Adults \_\_\_\_\_

Please list any special needs: \_\_\_\_\_

Comments or Questions: \_\_\_\_\_

*Please returned the completed form to the Circulation Desk. Forms can also be emailed to [info@simslib.org](mailto:info@simslib.org) or mailed to 515 W. Main St., Waxahachie, TX 75165*

*Nicholas P. Sims Library reserves the right to change the bookmobile schedule as needed. Your request will be considered when there is an opening in the schedule. For further information. Please call 972-937-2671.*

Original: February 2023  
Revised: 2024