

ALCOHOL POLICY

The Sims Library does not allow selling of any alcoholic beverages – It is understood and agreed that the Lessee may serve beverages containing alcohol (limited to beer, wine, and champagne) hereinafter called “alcohol”, upon the following terms and conditions:

1. Under NO circumstances shall Lessee(s) sell or attempt to sell any alcohol to anyone.
2. Alcohol service may start after business hours, when the Library is closed to the public. Service must stop no later than 11:00 PM (or maximum of 5-hours if occurring sooner).
3. Lessee shall not permit any person under the age of twenty-one (21) to consume alcohol regardless of whether or not the person is accompanied by a parent or guardian.
4. Alcohol must be served by a TABC certified bartender, that bartender may be provided by a caterer or hired by the Lessee, however a copy of the Bartender’s or Caterer’s certification to pour/serve alcohol must be presented to the Library at least thirty (30) days prior to the scheduled event.
5. Security guards must be hired by the Lessee.
 - Security must be off duty Waxahachie Police or Ellis County Sherriff’s Deputies.
Any other security personnel must be approved by the Library Board of Directors.
Proof of this arrangement must be provided at least thirty (30) days prior to the event.
6. The Lessee will provide, or see that there is provided, to the Nicholas P. Sims Library a certificate of insurance proving that the lessee has in force and effect event insurance (including an alcohol rider) which shall show the Nicholas P. Sims Library as an additional insured. See Event Insurance for more information.
7. Lessee hereby expressly grants to Sims Library, at Sims Library’s sole discretion and option, to instruct the security officer(s) to remove any person(s) from the Library, if in the opinion of the Sims Library representative in charge, the licensed and bonded Bartender and/or the security officer(s) the person(s) is intoxicated, unruly, or could present a danger to themselves or others, and/or the Library.
8. Lessee hereby agrees to be liable and responsible for all act(s) and actions of every kind and nature for each and every person in attendance at Lessee’s function or event.

AGREEMENT:

I, the undersigned, representing the organization renting space, do hereby state that I have read, understand and agree to the rental policies above that govern the use of the requested space of the Nicholas P. Sims Library.

Signature

Date